

(Approved February 18, 2005)

**BOARD OF BEHAVIORAL SCIENCES
LICENSING COMMITTEE
MEETING MINUTES**

November 18, 2004

**FAIRMONT SAN JOSE
170 SOUTH MARKET STREET
SAN JOSE, CA**

MEMBERS PRESENT

Catherine Kay, Public Member, Committee Chair
Robert Gerst, Public Member
Susan Ulevitch, LCSW Member

MEMBERS ABSENT

Jane Nathanson, MFT Member

STAFF PRESENT

Paul Riches, Executive Officer
Denise Johnson, Assistant Executive Officer
Kristy Schieldge, Legal Counsel
Julie McAuliffe, Administrative Analyst

GUEST LIST ON FILE

The meeting was called to order at approximately 10:15 a.m.

1. APPROVAL OF AUGUST 19, 2004 MINUTES

ROBERT GERST MOVED, SUSAN ULEVITCH SECONDED, AND THE COMMITTEE CONCURRED TO APPROVE THE MINUTES OF AUGUST 19, 2004.

2. REVIEW AND POSSIBLE APPROVAL OF SURVEY TO APPLICANTS FOR LICENSURE REGARDING CLINICAL EXPERIENCE

Ms. Kay stated that another Board member had questions and concerns about the post education supervision experience and suggested a survey be created to gather information regarding this period of time. The meeting materials included a draft survey with suggested changes from Board member Peter Manoleas.

The Committee reviewed the draft survey and made suggested amendments. They then took comments from the audience and asked that all suggested changes be submitted to Board staff for inclusion in the subsequent revisions that will be reviewed at the February meeting. Diana Simon from Loma Linda University and Mary Riemersma from the California Association of Marriage and Family Therapists

indicated that they would submit suggested additions and changes regarding possible questions about individual and group supervision and populations treated. Ms. Kay asked that staff inquire with the professional associations to obtain the correct breakdown of client populations.

The Committee then briefly discussed issues of obtaining, compiling, and disseminating the information gathered from the survey. They asked staff to incorporate suggestions submitted to the Board, develop a methodology for the survey, and bring back to the Committee at the February meeting for review.

3. EVALUATION OF BOARD'S AUTHORITY TO REVIEW CONTINUING EDUCATION COURSE CONTENT

At the August meeting the Committee had discussed the issues regarding continuing education and asked that a discussion regarding the Board's authority to evaluate course content be included at this meeting.

The meeting materials included the current laws regarding approved provider requirements and the current courses enumerated in regulation. Mr. Riches explained that Board staff verifies the required prerequisites outlined in regulation prior to approving a provider. The Board does not approve the courses but does obtain a general understanding of the course offered.

The Committee suggested that information regarding utilizing the Board's approved provider list and knowing the regulations regarding approved providers be provided to licensees. In addition, an audience member suggested that the Board create a standardized evaluation form for licensee's use at the end of a course.

Mr. Riches then indicated that the Board does periodic audits of continuing education providers and investigates complaints submitted by licensees and other interested parties.

Ms. Kay asked that this issue come back to the Committee for further discussion at the May 2005 meeting. Mr. Riches asked that complaints about continuing education providers or the courses provided be submitted to the Board.

The meeting was adjourned at approximately 10:45 a.m.